

Here are general instructions for filing for unemployment. Review the IWD website for more detailed information.

<https://workforce.iowa.gov/unemployment>

The unemployment week runs Sunday-Saturday. **File your initial claim the week we are out, Sun, 3/30-Sat, 4/5.** **The following week, you will need to file your weekly claim, no later than Friday, 4/11.** You will report your earnings for the week out. The chart below shows the hours for filing (from IWD's website). **You must file by Friday to receive payment for the previous week.**

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
3/30-4/5	Start of UI claim Apply for unemployment the first week for which you wish to be paid						
	6:00am-7:30pm	6am-6:30pm	6am-6:30pm	6am-6:30pm	6am-6:30pm	6am-6:30pm	6am-7:30pm
	File initial claim online: https://uiclaims.iwd.iowa.gov/UIInitialClaim/						
4/6-4/11	First day to file your weekly claim	File weekly claim	File weekly claim	File weekly claim	File weekly claim	Last day to file weekly claim	No weekly claim filing available
	8:00am-7:30pm	8am-5:30pm	8am-5:30pm	8am-5:30pm	8am-5:30pm	8am-5:30pm	
	File weekly claim online at: https://uiclaims.iwd.iowa.gov/weeklyclaims/						

You will only receive a Green Sheet if you have not filed an unemployment claim in the past year.