



Local 310 ~ District 11

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Greetings Sisters and Brothers of Local 310,

We would like to invite you to our local union stewards training event that will be held at the union hall on Nov 16th and 18th.

8:00am to 2:00pm

You do not need to be a Steward to attend. Anyone interested are welcome, and the training will be offered on an off-shift basis.

What we intend on reviewing and having discussion on are as follows.

- (a) Roles and duties of stewards.
- (b) Committees of the union and what their roles are.
- (c) What to expect as we get prepared to go into negotiations.
- (d) We will go through and tab key language that is in our CBA.
- (e) Timeline for grievance steps.
- (f) How to prep better for arbitration.
- (g) A/S and FMLA what is covered and how they work.
- (h) Open floor for questions and discussion.

We will have coffee and donuts at the start and will provide lunch.

We ask that you please stop by or call the hall to sign up if you are going to attend so we have a count for how many info packets and work sheets we will need to have on hand. As well how much food and drinks to have on hand.

In Solidarity.